

Hood College and Frederick Community College Transfer Policy Agreement

This Enrollment Agreement (“Agreement”) between Hood College, 401 Rosemont Avenue, Frederick, MD 21701 and Frederick Community College (hereafter referred to as “FCC”), 7932 Opossumtown Pike, Frederick, MD 21702 is effective July 1, 2017.

Whereas both entities recognize the need and importance of facilitating the transfer of students from FCC to Hood College as these students pursue their educational goals, and

Whereas Hood College and FCC recognize that to enhance this transition, this Agreement between Hood College and FCC shall be established,

Hood College and FCC have entered into this Agreement in the spirit of cooperation, mutually recognizing each other as quality institutions of higher education. An important consideration of this Agreement is to encourage and enable FCC students who transfer to Hood College to complete an associate degree prior to transfer or post-transfer through the reverse transfer program.

Benefits to FCC Students

1. FCC students who have achieved at least 15 credits will be eligible for a renewable (number of semesters determined at time of admission) transfer merit scholarship based on full-time enrollment.

Scholarship Name	Amount	Minimum GPA for Scholarship Consideration
Leaders’ Scholarship	40% of tuition	3.50
Trailblazer Scholarship	33% of tuition	3.00
Recognition Award	25% of tuition	2.50

2. FCC students not already eligible for the Leaders’ Scholarship may be considered for an increase to their transfer merit scholarship amount, based on an on-campus interview.
3. FCC students who transfer to Hood College and enroll on a full-time basis will be awarded a special Frederick Community College Scholar Scholarship in the amount of \$500 per semester.
4. FCC students will have a designated College Success Advisor (non-academic) to provide general college information and resources.
5. FCC students who have achieved membership in the Phi Theta Kappa Honor Society will receive a \$1000 per semester scholarship.

Eligibility

To be admitted to Hood College, students must complete the following steps:

- Submit the appropriate online transfer application.

- Submit official transcripts from all post-secondary institutions attended.
- Meet the general transfer requirements as outlined in the Hood College Catalogue.

Students interested in the associate degree completion program through reverse transfer of credit must complete a Request Transcript authorization form, available on the Hood College Self-Service site.

Responsibilities

FCC will be responsible for

1. Advising all students regarding courses needed to complete an associate degree or coursework needed to complete the reverse transfer program.
2. Notify students of transfer opportunities to Hood College by posting links to the agreement on the FCC Counseling and Advising website (<http://www.frederick.edu/student-resources/counseling-advising.aspx>).

Hood College will be responsible for

1. Ensuring that all FCC students who apply for transfer to Hood College are considered on the same basis for admission to competitive programs, registration, financial aid, scholarships, student housing, parking and any other opportunities open to all students.
2. Provide contact and resource information from College Success Advisor (non-academic) for transition and continuing orientation programs and resources.

Review of the Agreement

Hood College and FCC will review this Agreement every three years to make adjustments as deemed appropriate to maintain the integrity and for the improvement of the transfer process and student articulation. Changes will not adversely affect students already enrolled under the provisions of the existing enrollment agreement.

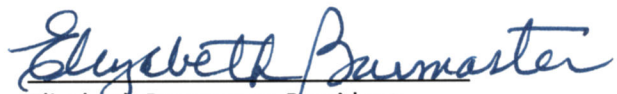
The enrollment agreement will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination so that students who entered under the enrollment agreement may take advantage of its terms for two years after termination becomes effective.



Andrea E. Chapdelaine, President
Hood College

4-10-17

Date



Elizabeth Burmaster, President
Frederick Community College

4-11-17

Date